

## 04/30/12 Macallen Dam Removal Feasibility Committee

### Macallen Dam Removal Feasibility Study Committee

Monday, April 30, 2012

7:00 p.m.

The Macallen Dam Removal Feasibility Study Committee met on Monday, April 30 at 7:00 p.m. in the Town Council chambers of the Newmarket Town Hall. The following committee members were present: Diane Hardy, John F. Ramsay, Michael Rury and Stephanie Coster. Chris Hawkins, Stephanie Dreher and Rick Malasky were excused. The agenda for the meeting was to discuss the organization of the committee and to follow up on the Request for Proposals (RFP).

### Organization

The members discussed whether to formalize the organization of the committee. It was agreed upon that two members would co-chair and a rotating secretary would take notes. Chris Hawkins and Diane Hardy were selected interim co-chairpersons. The committee will discuss during the next meeting to remove the interim title to the co-chairpersons or select other members to co-chair. The secretary position will remain open, and the remaining members will rotate that responsibility.

### RFP Status

The committee decided the following order of RFP edits prior to publishing the RFP will occur:

- Diane Hardy will incorporate NHDES and NOAA comments into the RFP
- Sequential review by the committee members of the revised RFP. This procedure was decided so that a single working version of the RFP could be evaluated. Previously, the document was concurrently reviewed by the committee members, which resulted in several versions needing to be incorporated into a single working document.
- Review the comments and edits by the committee members
- Request any final comments from NHDES and NOAA
- Incorporate NHDES and NOAA comments into the RFP
- Provide the RFP for public comments.
- Hold a public meeting to receive public comments three weeks after providing the RFP to the public.
- Incorporate public comments into the RFP.
- Publish the RFP.

The committee discussed whether the RFP should include the evaluation of the partial removal of the dam as well as complete removal. This will be discussed again at the next meeting.

The meeting was adjourned at 8:00 p.m. The next meeting of the subcommittee is at 7:00 p.m. Tuesday, May 29th.

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